

OUR OFFICES

Our office is located in The Bank of the West Building, Suite 203, 1610 Hover Road, Longmont. Longmont is easily accessible from the Denver Metropolitan area or from northern Colorado via I-25 or Highway 287.

OUR SERVICES

We are glad and proud to provide counseling, advice, and representation in:

ESTATE PLANNING

We provide comprehensive estate planning for yourself and your family. We take the time to visit with you and fully discuss your hopes and dreams for your loved ones, and review with you the options available to you to fulfill those hopes and dreams, and to address your cares and concerns. Our approach is to provide you with planning rooted in dignity and love for your family and other loved ones.

In addition to creating your estate planning foundation of a Will, Durable General Power of Attorney, Health Care Power of Attorney, and Living Will, we utilize a broad range of tools such as:

- Revocable Living Trusts;
- Irrevocable Trusts, including Irrevocable Life Insurance Trusts and Charitable Remainder and Lead Trusts;
- Disclaimer Family Trust and Double Exemption Trust provisions (Marital and Family) for couples whose estate is in excess of the exemption equivalent;
- Family Limited Partnerships, Limited Liability Companies, Limited Liability Partnerships, and Corporations.

DISABILITY PLANNING

We also address disability planning through the use of comprehensive Durable General and Limited Powers of Attorney for personal and financial planning, as well as Health Care Powers of Attorney and other Advance Directives to allow our clients the dignity and freedom of choice in the event of a medical disability or incapacity.

ESTATE OR TRUST ADMINISTRATION

Our office can provide you with assistance upon the death of a loved one, representing the estate, personal representative, or other person throughout the estate administration process.

GUARDIANSHIPS AND CONSERVATORSHIPS

Should a loved one require a conservatorship or guardianship, we can provide counsel and representation in these areas to insure that the protected person's dignity is honored in this challenging and sometimes bewildering process.

MEDICAID PLANNING

We will work with you to investigate and understand the myriad requirements for Medicaid eligibility for you or a loved one facing a long term nursing home stay. Medicaid planning is a complex matter, and our office takes the time to explain the process and all possible options.

BUSINESS PLANNING

Beginning a business venture may require the creation of a formal business entity. We will work with you to:

- Select and draft the appropriate business entity for your particular venture and needs;
- Navigate the complexities of multinational tax, estate and business planning;

- Draft employment agreements, buy-sell and cross-purchase agreements, independent contractor agreements, and other documents necessary for the smooth operation and flow of your business.

LITIGATION

At times, litigation becomes the only appropriate recourse, whether to resolve an estate dispute or otherwise. Our firm will provide counsel and representation in the arena of estate and trust litigation and in select other matters. Please feel free to call our office to schedule an appointment to discuss your particular issue.

OUR FEES

Our initial meeting with you gives us the chance to discuss your matter, begin to evaluate it, review options available to you, and mutually decide on an appropriate course of action.

Various fee arrangements may be available, typically either hourly or as a flat fee, depending upon the nature and complexity of the matter, the results possible, and the time and expense to be invested.

OFFICE HOURS

Our office is open during normal business hours, 8:00 AM to 5:00 PM, Monday through Friday, and at other times, if necessary, by special arrangements. In certain circumstances we will be glad to visit clients in their homes, businesses, nursing facilities or other locations. Please feel free to visit or call at your convenience.

We are here to serve you and your legal needs with dignity, privacy, and integrity.

ABOUT DANIEL P. KAPSAK

Mr. Kapsak is the principal of The Kapsak Law Firm, LLC. His practice is devoted to all aspects of estate and business planning, with a special emphasis in elder law issues. He is a member of the Boulder County Bar Association, the Colorado and Nebraska State Bars, and is admitted to practice in both state and federal courts in Colorado and Nebraska. Mr. Kapsak is a member of the Boulder County Estate Planning Council as well as the Tax, Probate and Trust Sections of the Colorado and Boulder Bar Associations and the National Academy of Elder Law Attorneys (NAELA). As an ethicist, Mr. Kapsak is a member of, the Colorado Health Ethics Forum and the American Society of Law, Medicine and Ethics, and he currently serves on the Ethics Committee for Longmont United Hospital. His past service in health law and ethics include work with End of Life Taskforce of the Boulder Community Hospital Ethics Committee and Boulder/Broomfield Hospice. Mr. Kapsak is a lecturer with the National Business Institute in the areas of Estate Planning, Medicaid Planning, Elder Law, and Estate Administration, is an Arbitrator with the Better Business Bureau, and is a member of the Boulder County Adult Protection Review Team.

ABOUT ROSEANN L. MURRAY

Roseann L. Murray is a native of Denver, Colorado. She is licensed to practice law before the Colorado Bar and the United States District Court for the District of Colorado. Since graduating from law school, Ms. Murray's focus has been on estate and tax planning. Ms. Murray earned a Bachelor of Science degree in Criminal Justice/Criminology from Metropolitan State College in Denver, Colorado. She obtained her Juris Doctorate and LL.M. from The University of Denver College of Law. Ms. Murray is an active member, and previous board member, of the Women's Estate Planning Council. Ms. Murray brings wealth management experience to her estate and tax planning practice through her work as a financial consultant for AXA Advisors. Roseann is a Certified Mediator and holds Arbitration Certification through the Better Business Bureau. In the com-

munity, Ms. Murray serves on the Foundation Board of Directors for Table Mountain Animal Center and has served with Seniors, Inc., Y-Me Breast Cancer, and Help Out, Inc. Ms. Murray is married to David Schmock, who works in IT for ADP in the Dealership Services Division.

ABOUT JENNIPHER M. JOBE

Ms. Jobe received her Paralegal Certification from Kaplan College, formally known as Denver Paralegal Institute and earned her Bachelors of Science Degree in Criminal Justice Administration through the University of Phoenix. Ms. Jobe is a member of the National Association of Legal Assistants (NALA), the National Federation of Paralegal Associations (NFPA) and serves on the Board of Directors and Committees as Director at Large and Advertising Coordinator for the Rocky Mountain Paralegal Association (RMPA). She is originally from San Antonio, Texas and moved to Colorado in 1997.

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